



Cheshire College
South & West

MINUTES OF FULL CORPORATION MEETING
HELD ON TUESDAY 19 SEPTEMBER 2023 – 14:00HRS
VIA TEAMS & CREWE CAMPUS

Governors in attendance in person or via Teams as stated:

Mr Paul Colman	(PC)		via Teams
Ms Lesley Davies	(LD)	Chair of Governors	Crewe
Mr Jasbir Dhesi	(JSD)	Principal/CEO	Crewe
Ms Wiktoria Byrdak	(WB)		Crewe
Mr Jerry Green	(JG)		Crewe
Mr Shane Guildford	(SG)		Crewe
Mrs Sue Harrison	(SHar)		Crewe
Mr Sean Herbert	(SHer)		Crewe
Mr George Jenkinson	(GJ)		Crewe
Mr Davinder Lotay	(DSL)		Crewe
Mr Kenny Murray	(KM)		Crewe
Mr Clive Roberts	(CR)		Crewe
Ms Sharon Wallace	(SW)		via Teams

In attendance:

Mrs Michelle Huntley	(Clerk)	Clerk to the Corporation	Crewe
Mrs Helen Nellist	(HN)	Deputy Principal & Deputy CEO	Crewe
Mr Michael Norton	(MN)	Interim Chief Financial Officer	Crewe
Mrs Ruth Szolkowska	(RS)	Vice Principal Innovation, Curriculum & Quality	Crewe
Mr Chris Baggs	(CB)	Safeguarding, Welfare & Behaviour Manager, Items 03 & 04	Crewe
Mrs Zoe Benn	(ZB)	Assistant Principal Quality, Item 07	Crewe
Mrs Alex Hire	(AH)	RSM – Senior Manager, Item 03	Via Teams
Mrs Nim Mistry-Miah	(NMM)	Assistant Principal Learner Services, Items 03 & 04	Crewe
Mrs Jordan Swift	(JS)	Director of Marketing & School Partnerships, Item 08	Crewe

PART A MINUTES

Minute Reference	
FC 44/23	<p>Welcome, apologies for absence and declarations of interest</p> <p>Attendance was as recorded above – apologies had been received from Mr Fintan Bradley, Mr Mike Braun, Mrs Debbie Bryce, Mr Len Closs and Mr John Kiely. The meeting was quorate.</p> <p>There were no declarations of interest made.</p>
FC 45/23	<p>Pay Award 2023-24</p> <p>This full minute was recorded as confidential business. See Part B minute FC 45/23. The Student Governors were not present. The Staff Governors had been given the paper in advance of the meeting but were not present for the discussion in the meeting.</p> <p>Governors APPROVED the proposed pay award as detailed in Part B minute FC 45/23.</p>

	<p>Action: JSD to send All Staff email tomorrow advising staff that governors have approved the pay award per the conditions in minute Part B FC 45/23.</p> <p>The Staff Governors joined the meeting.</p>
FC 46/23	<p>Governor Training: ONS reclassification – key points</p> <p>The Chair welcomed Ms Alex Hire, from RSM our internal audit partner. Alex made a presentation, and the following points were noted:</p> <ul style="list-style-type: none"> • Following the Office for National Statistics reclassification of Colleges as public sector organisations from 29 November 2022, there is an additional submission to ensure the College is compliant with the Managing Public Money (MPM) framework. The Accounting Officer is responsible for ensuring compliance. JSD, the Principal is the Accounting Officer for CCSW. • The College will confirm compliance/non-compliance with MPM requirements via the regularity SARQ. • There is a requirement for the Board to be able to provide evidence of compliance. Whenever the Board consults with ESFA or seeks approvals, these processes must be documented. • Consideration will be given to MPM compliance within each internal audit, as necessary. • There are 7 categories/areas for compliance about which governors must be aware/familiar. • These categories include loans; novel or contentious transactions; cash holdings; severance or ex gratia payments; tax avoidance schemes; open competition for suppliers; maintenance of a register of losses; and senior pay controls. <p>Q: I understand that the ESFA territorial teams have had different interpretations of what constitutes novel or contentious transactions. Is there a more consistent approach by the ESFA now?</p> <p>A: No. it is still open to interpretation. There is a new handbook which should give better clarity/consistency. If in doubt, the College should ASK and document that it has sought clarity.</p> <p>A: There is a 'bite-size guide' which has been issued for novel/contentious items.</p> <p>Bite-size guides are useful for governors/management to read.</p> <p>There are several considerations for a Board to make, these include the following:</p> <ul style="list-style-type: none"> • Impact on the College's strategic risks • Compliance with all relevant Central Government rules, guidance, and evidence requirements. Consideration of compliance since 1 November 2022. • Consideration of new requirements within policies and procedures and the introduction of the new Handbook – due in April 2024. • Communication Strategy and culture. This change in classification has been around since Nov 2022, so it needs to be referenced in expenditure records. • Consideration of bite size guidance, Orange and Green books. Consider risk to ensure compliance. • Decision making and timeframes – apply thresholds, evidence any advice approvals sought. Factor into decision making process. • The Board noted that the Audit & Risk Committee will pick up MPM issues in internal audit activities. The Strategic Risk register will be reviewed as necessary to accommodate any new compliance requirements. • MN will share a more detailed paper for consideration by the Finance & Resources Committee on 28/9, and this will include relevant links for future use. <p>Q: How does CCSW ensure consideration is given to the MPM requirements?</p> <p>A: The CCSW framework covers changes. We have updated our policies and procedures to give consideration of MPM requirements.</p> <p>Q: What are the penalties for non-compliance?</p> <p>A: If there is irregular use of funds as determined by the College's qualified accounts, then the FE Commissioner has the right to intervene. There is still a degree of confusion around some areas.</p>

	<p>A: An example of where there is confusion is over insurance: CCSW queried something about insurance, where the new documentation appears to state that colleges do not need to take out insurance. However, our funding clearly states that we must take out insurance.</p> <p>Q: We have lots of capital builds. If borrowing may not be available at some point in the future, then how will the College make timely plans?</p> <p>A: Our Barclays loan precludes any borrowing with anyone else. In reality we cannot borrow until 2036 without incurring a significant financial impact or costly refinancing of the existing loan..</p> <p>Q: Which areas of our College estates may need work if we don't have funding from the government?</p> <p>A: We have got an estates strategy plan which covers the next 5yrs, but we have not looked beyond the next 5yrs. We should look at 10yrs+.</p> <p>Action: Clerk to put links to bite-size guides on GHub.</p> <p>Action: Clerk to update Committee Terms of reference with appropriate references to MPM requirements.</p> <p>Action: Clerk to upload copy of slides to GHub for future reference by governors.</p> <p>Action: Clerk to update governor training records with ONS reclassification training.</p> <p>The Chair thanked Alex for that training session.</p>
FC 47/23	<p>Governor Training: Safeguarding including Prevent</p> <p>The Chair welcomed Mrs Nimisha Mistry-Miah (NMM), Assistant Principal Learner Services and Mr Chris Baggs (CB), Safeguarding, Welfare and Behaviour Manager to the meeting. NMM and CB gave a presentation on safeguarding and the following points were noted:</p> <ul style="list-style-type: none"> • This is an annual safeguarding update for governors. • Governors noted the updated definition of safeguarding, and the definitions for child, vulnerable adult and vulnerable groups. • Keeping Children Safe in Education (2023) (KCSiE) – Part 1, has been issued to all staff and governors w/c 12 Sept to be read and signature required to confirm understanding. Ofsted monitor the awareness of staff and governors via this record. • Vulnerable learner numbers are increasing across the College. • Safeguarding categories were shared and noted, together with possible indicators of abuse – staff receive more in-depth training. • Over 40% of vulnerable concerns relate to mental health. • Mentioned work done with health and beauty staff last year to identify abuse. • Changes to KCSiE 2023 were noted – updated definition for children missing from education; HR must do safer recruitment checks and inform candidates of the checks. Forced marriage information has been updated. • There is a requirement for increased focus on the filtering and monitoring of learners' IT usage. There are four 'Cs' noted for online safety – Content, Contact, Conduct and Commerce. College will share relevant information with parents/carers. • The Safeguarding and Child Protection Policy will be updated to reflect the latest changes and will come to C&Q on 16 Oct. • FB is the designated Safeguarding Governor. Chris Baggs is the College Designated Safeguarding Lead and covers this role for the Nursery. • All Personal Development Tutors (PDTs) and the Senior Leadership Team (SLT) have access to CPOMs, and this system is used for recording all college data. • Staff can use the College intranet and the Be Safe link to access reporting forms for use. • The College has a counselling referral form and a well-being referral form; also offers a daily drop-in service in the Student Hub. • Staff can talk to Be Safe Team for advice, but always use the Safeguarding Referral Form too, to ensure there is one place for all referrals. • There is an Incident Report Form (introduced last year) for recording behaviour issues, outside of general classroom behaviour issues. 430 incidents were reported last year – 5527 comments on ProMonitor. Also 3000+ accolades on the system.

	<ul style="list-style-type: none"> • The College provides a range of mandatory safeguarding training for all staff including the reading of KCSiE. <p>Q: What strategy is used to see how well the systems are working in practice? A: We monitor incidents and do 'dip tests' to compare campuses and ADs. There are termly case studies with the Safeguarding team and with PDTs. There is continuous education for staff, and we use appropriate live examples. Safeguarded learners' cases are managed, and this is checked each term. A: Safeguarding is included on the 3yr internal audit programme. A: This year we are reviewing and updating the Staff Code of Conduct and sharing it with all staff. Q: I have been impressed with CCSW sharing what is done by the safeguarding team. This gives governors assurance that work is being done professionally. As we see more cases, do we have external help for those who need it? How do we ensure that they get help? A: We don't have access to externally provided services for our learners. We have our own well-being coaches internally. We can't help all the young people with solutions, but we do aim to help the learners with coping strategies. We will offer more staff training about trauma informed practice and mental first aid. Our Student Liaison Officers (purple t-shirts) are all trained in mental health and Be Safe practices. At Crewe Campus we now also have a full-time campus lead, who also picks up on safeguarding and they will also get mental health training. Our aim is to have more staff able to respond to mental health issues – promoting resilience. We also share information with parents to get wellbeing support. Out of Hours support contact is offered. We have a fitness to study policy, and through implementing this we have managed to get some students to stay on.</p> <p>The Local Authorities have written policies to transfer responsibilities, including some former social worker activities to colleges. Support around the family has transferred to colleges and this is a challenge.</p> <p>Q: Who are the people who you mention are recognisable as being able to provide support by wearing purple t-shirts? A: They are members of staff. Student Senate members are also mental health ambassadors, and their photos are around all 3 campuses. Q: How do we know how effective our actions are? A: All learners who went through interventions stayed on. There is data in the high-level SAR for vulnerable learners. Q: With the changes in legislation around absence management, are we changing what we do? A: No, we have introduced more contact e.g. more text messages. PDTs will use the first 1.5hrs each day to contact learners/check classes/are a place to go if learners are anxious. The 'Where's My Student app' is being used. At the end of day, PDTs speak with teachers. We monitor prolonged absence in detail and check for patterns if there is regular absence. The College introduced contracts of expectations which are monitored closely. All learners had a screening meeting to identify any barriers to attendance. We hold weekly At-Risk Meetings for PDTs and ADs to ensure robust monitoring. A: For the greater requirement on filtering, we will use new software, and approval for purchased will come to F&R in November because of the cost in line with College Financial Regulations.</p> <p>Action: Clerk to update governor training records with Safeguarding & Prevent update training. Action: Clerk to put a copy of the safeguarding training slide deck on GovernorHub and remind governors of the availability via the next Clerk's Email.</p> <p>The Chair thanked Nim and Chris for an excellent session.</p>
FC 48/23	<p>Annual Safeguarding (including Prevent) Report</p> <p>The meeting noted the paper which had been sent to all members in advance of the meeting. Mrs Nimisha Mistry-Miah, Assistant Principal Learner Services and Mr Chris Baggs Safeguarding, Welfare and Behaviour Manager responded to the following questions:</p> <p>Ms Wiktoria Byrdak (Student Governor) joined at 14:55hrs.</p> <p>Q: You mention that you will return to face-to-face training, has there not been face-to-face training for staff?</p>

	<p>A: We delivered face-to-face training twice for a limited number of staff but will now do enhanced training for all staff. We covered one theme for all staff in small groups. We also provide an annual briefing. The aim is to raise staff confidence.</p> <p>Q: We have noted the increase in cases which is worrying. I understand that in part this increase is due to better recording. When split by campuses, has there been a change?</p> <p>A: Yes, we have 55% of our learners at Crewe, and we have more referrals at Crewe. Chester figures are surprisingly low, so we are ensuring that the Be Safe Team presence is better publicised there. There are a greater number of new ADs at Chester, as we also have more ESOL learners at Chester.</p> <p>Action: NMM to include previous year data in the safeguarding referral table, in the report next year.</p> <p>Q: Ought there to be more training for governors, advising how can we support more?</p> <p>A: We can include this in the Governors' Day in January.</p> <p>The Chair thanked Nim and Chris for their work and they left the meeting.</p>
FC 49/23	<p>Minutes of meeting 06 July 2023 and matters arising from previous minutes</p> <p>The meeting noted the paper which had been sent to all members in advance of the meeting. The minutes were reviewed for accuracy and approved.</p> <p>It was RESOLVED to accept the minutes from 06 July 2023 and the Chair signed the minutes.</p> <p>The action log from the 06 July 2023 was reviewed and the meeting noted the following: 146, 147, 148 – Actions completed. Barclays contacted and matter now CLOSED. 149 – HN confirmed that employer feedback has been reflected in Section 10.12. CLOSED 150 – RS confirmed that guidance by ICE is updated annually and was done last week. There is no reference for Artificial Intelligence (AI) in the guidance. The College will monitor amendments to guidance about Non-Examined Assessment (NEA) and both the MIS and Quality teams will monitor reference to plagiarism – how to identify it and what we would do in the instance of finding it.</p> <p>Q: Have there been any hints and tips to recognise the use of AI? A: There are no clear points in the FE sector yet. A: The University of Chester is using software to scan for AI. A: We have Turn It In, but we have not caught any use of AI. It is an area for development.</p> <p>151 – The meeting was held, and the External Board Action Plan has been updated with planned actions and completed actions have been removed. Governors can access the updated plan on GovernorHub. CLOSED. 152 – HN & MEH agreed to offer all governors the opportunity to visit the Sustainable House on dates linked with upcoming governance meetings at EP campus. MEH to remind governors via weekly Clerk's Email as appropriate. CLOSED. 153 – Complete and CLOSED. 154 – Four external governors are still to complete this compulsory online training module.</p> <p>Action: Clerk to continue to work with governors to get completed online safeguarding documentation.</p> <p>155 – Three external governors are still to complete and return their completed annual forms.</p> <p>Action: Clerk to continue to work with governors to get completed annual documentation.</p> <p>156 – Complete and CLOSED.</p>
FC 50/23	<p>Results 2022-23 – Early Indications</p> <p>Mrs Zoe Benn, Assistant Principal, Quality, joined the meeting. Zoe gave a presentation to the meeting and the full minute was recorded as Part B 50/23. The following points were noted:</p>

	<ul style="list-style-type: none"> • Governors noted the background context to summer 2023 results. • Top level data was shared, and details will be shared in validation meetings w/c 25/9. • There was impact from internal college staffing challenges in 2022-23. • The DfE has emphasised that year on year data is not directly comparable. Benchmark data is for 2021-22, as 2022-23 data will only be available in Spring 2024. • 2023 leavers received Centre Assessed Grades in 2020-21, and these were higher than if the learners had sat exams. • The meeting noted high-level College data for all qualification types: A Levels, T Levels, BTecs <p>Mr George Jenkinson, (FE Student Governor) joined the meeting at 15:45hrs.</p> <p>Action: ZB to include a summary paper on T Level retention for SAR meeting.</p> <p>The Chair thanked Zoe for her presentation and Zoe left the meeting. The meeting adjourned for a 5minute break.</p>
FC 51/23	<p>Enrolments – Early Indications</p> <p>Mrs Jordan Swift, Director of Marketing & School Partnerships joined the meeting and made a presentation. The following non-confidential points were noted:</p> <ul style="list-style-type: none"> • JS will provide detailed data on this year's cohort later in the term. We recruit from a large geographical area, so it is difficult to get accurate figures. <p>Q: We have 5yrs of data about enrolments and retention, can we predict the outcome for this year?</p> <p>A: We do have 5yrs data and we analyse this by campus/AD/curriculum, but we cannot predict the outcome for this year. The recruitment profile has changed post-merger. We start our recruitment process up to one year in advance. There has been a cultural change at Chester and EP. The number of applicants who just turn up has reduced significantly.</p> <p>Q: If we reach and/or exceed our recruitment target, will we apply to ESFA for in-year funding?</p> <p>A: The ESFA will do it automatically if they have funds available. Last year we got some in-year funding.</p> <p>Q: How will we manage if we don't get any in-year funding?</p> <p>A: We must use some of our contingency to manage in-year costs. The challenge will be to find all the staff to deliver the courses.</p> <p>Q: What is happening with our competitors?</p> <p>A: JSD will cover this in his presentation.</p> <p>Governors recorded their thanks and congratulations to staff for all their hard work date.</p> <p>Mrs Jordan Swift left the meeting at 16:40hrs.</p>
FC 52/23	<p>Chief Executive's Update</p> <p>There was no paper for this item as agreed previously with the Board. This enables the Principal to provide the most up to date position to the Board. Mr Jasbir Dhesi presented to the meeting and the following points were noted:</p> <ul style="list-style-type: none"> • The meeting has already received an early indication of results and enrolments. • Going forward JSD will ask governors what they would like to hear about from him in the September Board meeting. • JSD can confirm that the College has no RAAC (reinforced autoclaved aerated concrete). The College used external surveyors to conduct a full survey. • The College is considering how best to use the house at the front of the Chester campus. It could be refurbished and then rented out for income.

	<p>Q: Would this activity be novell/contentious? A: We will check.</p> <ul style="list-style-type: none"> • The FE Sector has started to see colleges with financial difficulties with at least one college reportedly entering formal intervention. • The FE Commissioner team size has increased. • Some providers are leaving the apprenticeship marketplace. Adult Education Budget (AEB) is becoming more complex. Devolution of AEB is very likely. • A General Election is due in the coming year, and this could result in major changes to FE sector. • The Institute for Apprenticeships & Technical Education (IfATE) are consulting on apprenticeships and consideration is being given to removing the qualifications. There could be a move to end point assessment which might include costly observations and it is hard to find End Point Assessors (EPAs) to work with. Some EPAs have considerable backlogs which impacts on timely completion. <p>The Chair thanked Dhesi for his informative presentation.</p>
<p>FC 53/23</p>	<p>Clerk's Report</p> <p>The meeting noted the paper which had been sent to all members in advance of the meeting. The following points were noted from the paper:</p> <p>Governor Attendance 2022-23: The mean average attendance rate of 101 colleges in 2022-23 is 82.68% compared to CCSW 86%.</p> <ul style="list-style-type: none"> • In 2022-23 CCSW achieved: <ul style="list-style-type: none"> ○ 86% attendance for Full Corporation Board meetings (83% in 2019-20); (91% 2020-21); (81% in 2021-22) ○ 87% for Committee attendance (all committees) (91% in 2019-20); (92% 2020-21); (87% 2021-22) ○ 86% for total meetings attendance (88% in 2019-20); (92% 2020-21); (85% 2021-22) • By Committees, attendance in 2022-23 was: <ul style="list-style-type: none"> ○ Chairs: 96.67% (98.28% in 2019-20; 94.29% in 2020-21; 90.48% in 2021-22) ○ Audit & Risk: 95% (85% in 2019-20; 100% in 2020-21; 96% in 2021-22) ○ Finance & Resources: 86% (76% in 2019-20; 86% in 2020-21; 84% in 2021-22) ○ Curriculum & Quality: 74% (85% in 2019-20; 88% in 2020-21; 79% in 2021-22) and ○ Remuneration: 100% (100% in 2019-20; 100% in 2020-21; 100% in 2021-22) • During 2023-24 it is proposed that governors join Board and Committee meetings in person whenever possible. The Board has resumed its practice of holding meetings at the Chester, Ellesmere Port and Crewe campuses. Governors will retain the option to join Board and Committee meetings via Teams by prior arrangement with the Clerk and the meeting Chair. <p>Governor Involvement 2022-23: During 2022-23 governors continued to keep abreast of College activities in respect of teaching and learning to triangulate information, attended several celebratory events and were involved in meetings with external stakeholders.</p> <ul style="list-style-type: none"> • The Clerk maintained a record of individual governor involvement in the following types of activities and meetings during the academic year: <ul style="list-style-type: none"> • Selection interviews for senior post holders • Link Area related meetings: Staff focus groups, Learner focus groups, SAR validation meetings, Academic Panel meetings • Preparation for governance SAR meeting • Performance Development Reviews of Principal and Clerk • Financial monitoring • Subcontractor monitoring

	<ul style="list-style-type: none"> • Governor induction meetings • Online training modules (various external agencies) • Individual Governor Performance & Development Review meetings • Celebratory events • Meetings with external stakeholders <p>• Thank you HUGELY for the excellent commitment and contribution from our governors. The College benefits from the knowledge and expertise of governors across many areas including curriculum, finance, risk, safeguarding and HR.</p> <p>Governors' Register of Interest: Each year all governors are asked to review/complete their individual register of interests and the Clerk maintains a record which is published on the College website. A few governors are yet to review/ complete their individual register of interests from July 2022.</p> <p>Action: Clerk to upload updated Register of Interest to CCSW website.</p> <p>Use of College Seal: The College Seal was applied five times in 2022-23. Electronic copies of the documents, complete with seal and where necessary a stamp, were retained in all five instances. The Clerk will continue to maintain a record of the application of the College Seal in 2023-24, per the College's Instrument 21, Application of the Seal.</p> <p>Website Compliance: The Department for Education recommends a list of information which all colleges should provide via their websites. Additionally, colleges may be required to provide information per their specific ESFA funding agreement. The AoC's Code of Good Governance also recommends the sharing of information as good practice.</p> <ul style="list-style-type: none"> • The College website is compliant in respect of the listed items – some are specific items on the website, others are included within the College's annual report and financial statements. The compliance of the College website is regularly monitored by the Marketing department.
FC 54/23	<p>Corporation membership</p> <p>The meeting noted the paper which had been sent to all members in advance of the meeting. Ms Lesley Davies, Chair of Governors spoke to the paper and the following points were noted:</p> <ul style="list-style-type: none"> • Members of the Chairs' Committee, which covers the Search responsibility for the Board, reviewed applications from two potential candidates and invited them to attend structured interviews as part of the College's recruitment process. • Mrs Bev Barlow has left full-time employment with Ofsted and has current knowledge and expertise in curriculum and quality. • Mrs Maggie Ayliffe has recently left full-time employment with University of Wolverhampton and has current knowledge about the HE sector. • The College is advertising for an External Governor / Chair of C&Q via CCSW social media. <p>The Corporation APPROVED the appointment of Mrs Bev Barlow as an Associate Member from 01 Oct 2023 for 1 year.</p> <p>The Corporation APPROVED the appointment of Mrs Maggie Ayliffe as an Associate Member from 01 Oct 2023 for 1 year.</p>
FC 55/23	<p>Policy for ratification</p> <p>The meeting noted the paper which had been sent to all members in advance of the meeting.</p>

	<ul style="list-style-type: none"> • Health & Safety Policy: This policy is reviewed annually. It was updated last year to include comments from governors about their responsibilities. • Added reference to sustainability at 2.6, and some job-title changes. <p>The Corporation APPROVED the Health & Safety Policy.</p> <p>Action: Clerk to advise JH that the Corporation APPROVED the Health & Safety Policy.</p>
FC 56/23	<p>Confidential or commercially sensitive business to be noted</p> <p>The meeting agreed that the Clerk and Principal will identify the items from this meeting to be recorded as commercially sensitive information. See Part B minutes for commercially sensitive elements of minutes FC 45/23.</p> <p>Action: JSD and Clerk to identify items from this meeting to be recorded as commercially sensitive information.</p>
FC 57/23	<p>Meeting review and feedback</p> <p>The Clerk noted three key points from this meeting were:</p> <ul style="list-style-type: none"> • The sharing of detailed 'high level' data relating to student outcomes for 2022-23, such that governors understand the College's areas of strength and those for improvement. The action plan to promote improvement was also shared with governors. • Governors were informed of initial enrolment and retention figures. They discussed the implications of not receiving any in-year funding for potential high learner numbers and noted that the College will have to use contingency budget as necessary for additional staffing costs. • Governors received training about Office for National Statistics reclassification implications and the matters they need to consider ensuring compliance with managing public money requirements. They also received safeguarding training following amendments to the keeping Children Safe in Education (KCSiE) 2023 document.
FC 58/23	<p>Date of future meetings and any other business</p> <p>The meeting noted the dates for Full Corporation meetings for 2023-24:</p> <ul style="list-style-type: none"> • Monday 13 Nov 2023, 14:00hrs, Crewe • Thursday 14 Dec 2023, 14:00hrs, Crewe (NB Christmas Lunch for Governors 12:00-14:00) • Friday 26 Jan 2024, 08:30hrs Governors' Day – Ellesmere Port • Tuesday 26 Mar 2024, 14:00hrs, Ellesmere Port (NB Lunch with Learners 13:00-14:00hrs) • Thursday 09 July 2024, 14:00hrs, Crewe (NB Barbecue for Governors 17:00-18:00hrs) <p>Action: Governors to note dates and times of upcoming Board meetings in 2023-24.</p> <p>Action: Clerk to send out menu choices for Governors' Christmas lunch in late October.</p> <p>Additional Other Business:</p> <p><u>Meeting Impact Reviews:</u></p> <p>Q: Do we need these? What is their purpose? Is it to draw items of note to Board's attention? Committees already receive reports from Committee Chairs at each Corporation meeting.</p> <p>Action: LD to discuss the purpose of Meeting Impact Reviews at Chairs' Committee.</p> <p>The Chair noted that the presentations were excellent today. All were very good summaries and will help governors to get back up to speed with current College activities.</p>

	Closed at 17:12hrs.
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Chair’s signature:Minutes produced: 04 October 2023

Chair’s approval: 16 October 2023Report made to Corporation, for approval: 13 November 2023