



Cheshire College  
South & West

**CORPORATION MEETING**  
**THURSDAY 06 JULY 2023 – 14:00HRS**  
**CREWE BOARD ROOM**

**This meeting will be followed by a Barbecue for Governors at 17:00hrs**

Item	Time		Agenda Item	Report by/Paper	Action
1.	14:00	30mins	3-year financial forecast (CFFR) ** <b>Presentation, Q&amp;A</b>	MN	Decision
2.	14:30	5mins	Apologies for Absence & Declarations of Interest	CHAIR	Note
3.	14:35	5mins	Minutes of Meeting (28 March 2023 – Part A & Part B), Matters Arising from previous minutes including Action Log **	CHAIR	Decision
4.	14:40	10mins	Confirmation of submission of Accountability Statement **	JSD	Note
5.	14:50	10mins	Approval of Skills & Employer Stakeholder Strategy 2023-2026 **	HN	Decision
6.	15:00	5mins	Malpractice & Maladministration Policy **	RS	Decision
7.	15:05	5mins	External Board Review Action Plan Update **	CLERK	Note
8.	15:10	30mins	Chief Executive's Report – <b>Presentation</b>	JSD	Note
9.	15:40	10mins	Chair's Report - <b>verbal</b>	CHAIR	Note
10.	15:50	5mins	Corporation membership update ** • Corporation membership • Chairs of Committees • Succession Planning Update	CHAIR	Decision
11.	15:55	15mins	Committee Chairs' Reports - <b>verbal</b> a) Chairs' Committee (20 Jun) b) Curriculum & Quality Committee (15 Jun) c) Audit & Risk Committee (13 Jun) d) Finance & Resources Committee (20 Jun)	CHAIR LC FB JK	Note
12.	16:10	10mins	Committee Recommendations **	CLERK	Decision about recommendations
13.	16:20	5mins	Clerk's Report ** • Revised Meeting Schedule 2023-24 • Board Development Annual Report • Annual administration completion	CLERK	Note
14.	16:25	5mins	Meeting Review & Feedback	ALL	Note
15.	16:30	5mins	Confidential business noted	ALL	Note
16.	16:35	5mins	Dates of Future Meetings ** • Thursday 14 Sept 2023, 14:00hrs, Crewe	CHAIR	Note

			<ul style="list-style-type: none"> <li>Thursday 09 Nov 2023, 14:00hrs, Ellesmere Port (NB Lunch with Learners 13:00-14:00)</li> <li>Thursday 14 Dec 2023, 14:00hrs, Crewe (NB Christmas Lunch for Governors 12:00-14:00)</li> <li>Friday 26 Jan 2024, 09:00hrs Governors' Day – Ellesmere Port</li> <li>Tuesday 28 Mar 2024, 14:00hrs, Ellesmere Port (NB Lunch with Learners 13:00-14:00h)</li> <li>Thursday 09 July 2024, 14:00hrs, Crewe (NB Barbecue for Governors 17:00)</li> </ul>		
	16:40	10mins	Meeting closing remarks		
	16:50	2hrs 50mins	Meeting closes		

MEMBERS ARE REMINDED:

1. THAT THEY SHOULD DECLARE TO THE MEETING ANY INTEREST WHICH THEY MAY HAVE IN ANY OF THE ABOVE BUSINESS AND NOT TAKE PART IN THE MEETING WHILE ANY BUSINESS IN WHICH THEY MAY HAVE AN INTEREST IS UNDER CONSIDERATION
2. THAT THEY SHOULD REGISTER IN THE REGISTER OF INTERESTS ANY INTEREST WHICH THEY MAY HAVE ACQUIRED SINCE LAST UPDATING THE REGISTER. THE CLERK HAS THE REGISTER AVAILABLE FOR INSPECTION AT THE MEETING.
3. OF THE CORPORATION'S TERMS OF REFERENCE, SET OUT OVERLEAF