



Cheshire College
South & West

CORPORATION MEETING
TUESDAY 2 JULY 2019 – 14:00HRS
ROOM C202 – CREWE CAMPUS

Item	Time	Time		Report by/Paper	Action
	14:00	30mins	Training - OFSTED Inspection Changes Update	GG	
1.	14:30	5mins	Apologies for Absence & Declarations of Interest**	CHAIR	Note
2.	14:35	5mins	Minutes of Meeting (26 March 2019) and Matters Arising from previous minutes**	CHAIR	Approve
3.	14:40	10mins	Annual update on SEND**	CBAGGS	Note
4.	14:50	5mins	Risk Management & Risk Register 2018/19 update**	SCB	Note
5.	14:55	5mins	Purchases over £100K**	SCB	Note/Approve
6.	15:00	5mins	Management Accounts to 31 May 2019**	SCB	Note
7.	15:05	30mins	Draft College Budget 2019/20 & Two-year Financial Plan**	SCB	Approve
8.	15:35	30mins	Reports of Chair, Chief Executive and Committee Reports & Recommendations: a) Chair** b) Chief Executive** c) Chairs' Committee Recommendations (30 Apr and 20 June) d) Management & Performance Committee Recommendations (11 June) e) Audit & Risk Committee Recommendations (18 June - draft) f) Finance & Resources Committee Recommendations (16 May & 25 June) g) Remuneration Committee Recommendations	PB JSD PB LC FB GT GT	Note Note Approve Approve Approve Approve Approve
9.	16:05	10mins	Clerks' Report** <ul style="list-style-type: none"> Board Development Annual Report Annual administration completion 	CLERK	Note & Completion
10	16:15	5mins	Corporation membership update** <ul style="list-style-type: none"> Corporation membership - recommendations Chairs of Committees - recommendations 	CHAIR	Approve

11	16:20	5mins	Meeting: Review & Feedback	ALL	Note
12	16:25	5mins	Confidential business noted	ALL	Note
13	16:30	2mins	Dates of Future Meetings: <ul style="list-style-type: none"> Thursday 5 Sept 2019, 16:00hrs, Crewe (NB Board HSE Awareness Training 15:30-16:00) Thursday 7 Nov 2019, 14:00hrs, Ellesmere Port (NB Lunch with Learners 13:00-14:00) Thursday 12 Dec 2019, 14:00hrs, Crewe (NB Christmas Lunch for Governors 12:30-14:00) Friday 24 Jan 2020, 09:00hrs Strategy Day – Tarporley Tuesday 24 Mar 2020, 14:00hrs, Ellesmere Port (NB Lunch with Learners 13:00-14:00h) Thursday 2 July 2020, 14:00hrs, Crewe (NB Barbecue for Governors 17:00) 	CLERK	Note
14	16:32	5mins	Meeting moves to confidential business – Staff Governors, Student Governors and Observers leave the meeting Confidential Minutes of Meeting (26 March 2019) and Matters Arising from previous minutes	CHAIR	Approve
15	16:37	10mins	Confidential Reports of Committees: <ul style="list-style-type: none"> a) Chairs’ Committee Recommendations (30 Apr and 20 June) b) Management & Performance Committee Recommendations (11 June) c) Audit & Risk Committee Recommendations (18 June - draft) d) Finance & Resources Committee Recommendations (16 May & 25 June) 	PB FB GT	Receive & Approve Recommendations from Committees
16	16:47	5mins	Efficiency Change Programme update – verbal report	ST	Receive
17	16:52hrs	2hrs 52mins	Meeting Closes		

MEMBERS ARE REMINDED:

1. THAT THEY SHOULD DECLARE TO THE MEETING ANY INTEREST WHICH THEY MAY HAVE IN ANY OF THE ABOVE BUSINESS AND NOT TAKE PART IN THE MEETING WHILE ANY BUSINESS IN WHICH THEY MAY HAVE AN INTEREST IS UNDER CONSIDERATION
2. THAT THEY SHOULD REGISTER IN THE REGISTER OF INTERESTS ANY INTEREST WHICH THEY MAY HAVE ACQUIRED SINCE LAST UPDATING THE REGISTER. THE CLERK HAS THE REGISTER AVAILABLE FOR INSPECTION AT THE MEETING.
3. OF THE CORPORATION’S TERMS OF REFERENCE, SET OUT OVERLEAF